

**OFFICIAL PROCEEDINGS OF THE
BOARD OF WATER, ELECTRIC,
AND COMMUNICATIONS TRUSTEES
OF THE CITY OF MUSCATINE, IOWA
MAY 29, 2018 – 5:30 P.M.**

The Board of Trustees met in regular session at Muscatine Power and Water's Administration/Operations Building, 3205 Cedar Street, Muscatine, Iowa, on Tuesday, May 29, 2018, at 5:30 p.m.

Chairperson Doyle Tubandt called the meeting to order. Members of the Board were present as follows: Trustees Tracy McGinnis, Steven Bradford, Keith Porter, Susan Eversmeyer, and Doyle Tubandt.

Also present were Sal LoBianco, General Manager of Muscatine Power and Water; Jerry Gowey, Board Secretary; Zach Smith, Muscatine Journal; Erika Cox, Brandy Olson, Tim Reed, and Brenda Christensen of Muscatine Power and Water (MP&W).

Chairperson Tubandt asked if there was anyone in attendance who wished to make any public comments. There were no public comments.

The minutes of the April 24, 2018, public hearings and regular meeting minutes were presented as previously submitted to all Board members. Trustee McGinnis moved, seconded by Trustee Porter, that the minutes from the April 24, 2018, public hearings and regular meeting minutes be approved as submitted. All Trustees voted aye. Motion carried.

The list of expenditures and transactions for March 2018 was presented and after review and discussion of the expenditures, Trustee Bradford moved, seconded by Trustee Porter, to ratify payment of \$9,500,592.79 for the Electric Utility, \$543,995.02 for the Water Utility, and \$1,467,688.50 for the Communications Utility, for a cumulative total of \$11,512,276.31. All Trustees voted aye. Motion carried.

Mr. LoBianco introduced the next agenda item as a recommendation to award a contract for the Unit 9 Turbine Roof Replacement Project that was approved with the 2018 Operating Budget for \$300,000. He continued that the portion of the work for this project covers labor, materials, tools, equipment, and supervision necessary to remove, properly dispose of, and restore an approximate 12,000 square foot area of the existing roof system and five roof drains at the Unit 9 site. The published estimate for this work was \$247,500. Mr. LoBianco stated a total of four bids were received, opened publicly, and read aloud on April 26, 2018, at 3:00 p.m. MP&W Management reviewed and evaluated bids and recommend the award of contract be made to low bidder, Advance Builders Corp, of Cedar Rapids, IA, for a total price of \$159,900. After some discussion, the following resolution was submitted:

RESOLUTION 18-20

WHEREAS it appears in a written report from Muscatine Power and Water Management that the bid for the Unit 9 Turbine Roof Replacement Project, as submitted by Advance Builders Corp, of Cedar Rapids, IA, for a total price of \$159,900 was the best and lowest bid received; now therefore,

BE IT RESOLVED by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, that the proposal from Advance Builders Corp, of Cedar Rapids, IA, for a total of \$159,900, for the Unit 9 Turbine Roof Replacement Project was hereby accepted as submitted; and,

BE IT FURTHER RESOLVED, that the General Manager and Secretary of the Board were hereby authorized, empowered, and directed to execute a contract in the sum approved by the Board of Water, Electric, and Communications Trustees.

Trustee Bradford moved, seconded by Trustee Eversmeyer that said resolution should be passed, approved, and adopted on this 29th day of May 2018. On roll call Trustees Porter, McGinnis, Bradford, Eversmeyer, and Tubandt voted aye. Voting nay, none. Resolution carried.

In the General Manager's report, Mr. LoBianco communicated to the Board that Ms. Olson had provided a written update on legislative bills affecting the Utility that were passed during the recent State legislative session. He continued that the bills go into law on July 1, 2018, and after a brief review by Mr. LoBianco, Ms. Olson provided some additional detail to some of the bills and answered Trustee questions. Mr. LoBianco also told the Board that the Fiber to the Home Project Team had celebrated on May 15, 2018, when the 1000th customer was converted from the Legacy HFC System to the all fiber system.

The April 2018 Financial Operating Statements and Balance Sheets were presented as previously submitted to all Board members. After review and discussion, Trustee Porter moved, seconded by Trustee Eversmeyer, to receive and place on file the April 2018 Financial Operating Statements and Balance Sheets for the Water, Electric, and Communications Utilities. All Trustees voted aye. Motion carried.

The Competitive Quotes for Public Improvements Report was presented as previously submitted to all Board members in written form. There were no items for approval.

The April 2018 Departmental Reports were presented as previously submitted to all Board members. After discussion, Trustee McGinnis moved, seconded by Trustee Bradford, to receive and place on file the April 2018 Departmental Reports. All Trustees voted aye. Motion carried.

Chairperson Tubandt recommended that the meeting be closed to the public in accordance with Iowa Code Chapter 21.5(1)(i) to review the performance evaluations completed by the General Manager for the Directors and the performance evaluation completed by the Board of Trustees for the General Manager. Trustee Eversmeyer moved, seconded by Trustee McGinnis, that the meeting be closed to the public in accordance with Iowa Code Chapter

21.5(1)(i) as requested in writing by the General Manager and Directors for the purpose of reviewing management performance. On roll call, Trustees Bradford, Eversmeyer, Porter, McGinnis, and Tubandt voted aye. Voting nay, none.

The meeting was closed to the public at 5:50 p.m. All attendees left the meeting except for the General Manager and the Trustees.

At 6:30 p.m. Mr. LoBianco left the closed session.

Trustee Eversmeyer moved, seconded by Trustee Porter, to reconvene the meeting to open session. At 6:40 p.m. the meeting was reconvened to open session.

Trustee McGinnis moved, seconded by Trustee Bradford, to ratify salary adjustments effective July 1, 2018, as recommended by the General Manager for the Directors and to adjust the salary of the General Manager in accordance with his performance and the Salary Administration Program. All Trustees voted aye. Motion carried.

The meeting of the Board of Trustees was adjourned at 6:45 p.m.

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CITY OF MUSCATINE, IOWA



Jerry Gowey
Board Secretary