

**OFFICIAL PROCEEDINGS OF THE
BOARD OF WATER, ELECTRIC,
AND COMMUNICATIONS TRUSTEES
OF THE CITY OF MUSCATINE, IOWA
FEBRUARY 28, 2023 – 5:30 P.M.**

The Board of Trustees met in regular session at Muscatine Power and Water's Administration/Operations Building, 3205 Cedar Street, Muscatine, Iowa, on Tuesday, February 28, 2023 at 5:30 p.m.

Chairperson Kevin Fields called the meeting to order. Additional members of the Board present were as follows: Trustees Susan Eversmeyer, Steven Bradford, and Keith Porter. Trustee Tracy McGinnis was absent due to previously scheduled travel plans.

Also present were Gage Huston, General Manager of Muscatine Power and Water (MPW); Kelly Miller, Board Secretary; Erika Cox, Mark Roberts, Ryan Streck, and Doug White of MPW. Additional guests attending the meeting included Michael Salino-Hugg, and Dan Sirdoreus, and Eric Howard of Principal Financial Advisors.

Secretary Miller asked if there was anyone in attendance who wished to make any public comments. No public comments were made.

Trustee Eversmeyer moved, seconded by Trustee Porter, to approve the January 31, 2023 public hearing and regular meeting minutes. All Trustees present voted aye. Motion carried.

Trustee Porter moved, seconded by Trustee Eversmeyer, to ratify payments totaling \$7,770,723.24 for the Electric Utility, \$520,540.02 for the Water Utility, and \$1,258,319.47 for the Communications Utility, for a cumulative total of \$9,549,582.73 All Trustees present voted aye. Motion carried.

Mr. Huston reminded the Board the Utility provides a defined benefit pension plan for its employees and the Pension Investment Policy requires the Board review the Employee Pension Fund performance once a year. He provided a high-level summary and introduced Dan Sirdoreus and Eric Howard from Principal Financial Advisors. Mr. Sirdoreus provided an update of the plan cash flow, along with a review of MPW's portfolio and strategic asset allocations and investment earnings results. Mr. Sirdoreus finished his presentation with a review of the MPW portfolio performance and a total return summary. Trustee Bradford moved, seconded by Trustee Eversmeyer, to receive and place on file the 2022 Employees' Pension Plan and Investment Advisory Report. All Trustees present voted aye. Motion carried. The Principal Financial Advisors representatives left the meeting at 5:50 p.m.

Mr. Huston introduced a recommendation to set dates for Receipt of Bids/Conduct a Public Hearing for the U9 FGD Lower Roof Overlay Project (1E-GN230436) and Miscellaneous 7, 8 and 8A Roof Section Repairs. The project will cover furnishing of all labor, materials, tools, equipment, and supervision necessary to complete various roof repairs at the Generation site.

The following resolution was submitted:

RESOLUTION 23-05

WHEREAS, plans and specifications have been prepared for U9 FGD Lower Roof Overlay Project and Miscellaneous 7, 8 and 8A Roof Section Repairs; and,

WHEREAS, said proposed plans and specifications and proposed form of contract are now on file with the Secretary of the Board and the Board finds the same are in substantial conformity

with the requirements necessary to carry out said plans; now therefore, U9 FGD Lower Roof Overlay Project and Miscellaneous 7, 8 and 8A Roof Section Repair is tentatively approved; and,

BE IT RESOLVED, that the date of April 4, 2023 at 3:00 p.m., is hereby set for receipt of bids on the U9 FGD Lower Roof Overlay Project and Miscellaneous 7, 8 and 8A Roof Section Repairs at which time the Board's duly appointed representatives are hereby authorized, empowered and directed to receive, open and read aloud all sealed bids, and receive and record all oral bids, and keep a written record of said proceedings and notice of receipt of bids to bidders is published not less than thirteen (13) days nor more than forty-five (45) days prior to said date for receipt of bids all as required by the Code of Iowa; and,

BE IT FURTHER RESOLVED, that the hearing on said plans and specifications and proposed form of contract as provided by statute, be held at the office of the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa on April 25, 2023 at 5:28 p.m., and notice of public hearing to bidders be published not less than four (4) days nor more than twenty (20) days prior to said hearing all as required by the code of Iowa.

Trustee Eversmeyer moved, seconded by Trustee Porter, that said resolution be passed, approved, and adopted this 28th day of February 2023. On roll call, Trustees Eversmeyer, Bradford, Porter, and Fields voted aye. Voting nay, none. Trustee McGinnis was absent. Resolution carried.

The next agenda item was a recommendation to Approve Annual Submittal of MPW Reliability Plan to Iowa Utilities Board (IUB). The Iowa Administrative Code was revised in 2022 to require municipal electric utilities to adopt and file an annual electric reliability plan with the IUB. The annual electric reliability plan must be approved by the MPW Board and filed with the IUB annually by April 1. A similar requirement is in place for Investor-Owned Utilities and Cooperatives operating in Iowa.

Iowa Administrative Code 199-27.10(3) reads:

“g. Each electric cooperative and municipal electric utility shall adopt and have approved by its board of directors or governing authority a reliability plan. The reliability plan shall be updated not less than annually. A copy of the annual report shall be filed with the board for informational purposes.”

The Iowa Association of Municipal Utilities (IAMU) prepared a model annual electric reliability plan for its members after consulting with the IUB to ensure compliance. That plan will serve as a capstone for MPW's suite of inspection, maintenance, and improvement plans, procedures, and policies.

Management recommends that the Board receive and adopt the annual electric reliability plan.

The following resolution was submitted:

RESOLUTION 23-06

WHEREAS, Iowa Administrative Rule 199-27.10 states that municipal electric utilities are required to adopt and have approved by their governing body an annual electric reliability plan; and

WHEREAS, the annual electric reliability plan must be filed with the Iowa Utilities Board; and

WHEREAS, MPW has reviewed its annual electric reliability plan

BE IT RESOLVED, that the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa approve and adopt the annual Electric Reliability Plan of the municipal electric utility and file with Iowa Utilities Board.

Trustee Bradford moved, seconded by Trustee Porter, that said resolution be passed, approved, and adopted this 28th day of February 2023. On roll call, Trustees Eversmeyer, Bradford, Porter, and Fields voted aye. Voting nay, none. Trustee McGinnis was absent. Resolution carried.

Next, Mr. Huston presented the Trustees with copies of the newly printed Annual Report for 2022. As has been the case for the past several years, the content for the report was developed entirely with in-house resources and printed at a low cost through a local printing shop. He continued the financial summaries included in the Annual Report were based on unaudited financial results and a note to that effect was included in the Report. Ms. Cox stated a copy of the report is already on the website and total costs for the report continue to remain low. Trustee Eversmeyer moved, seconded by Trustee Bradford, to receive and place on file the 2022 Annual Report. All Trustees present voted aye. Motion carried.

In the February GM Report, Mr. Huston updated the Board on the following topics:

- The 2023 Power Breakfast was held on February 16 allowing staff to provide updates on the MPW Strategic Plan to invited community members
- The Powering the Future Customer Forum will be held on Monday, March 6, 2023 at the MPW administrative office building from 4:00 p.m. to 6:00 p.m.

The January Financial highlights and Financial Results Summary were reviewed by Mr. Roberts.

There were no entries on the Competitive Quotes for Public Improvements Report.

Mr. Huston reviewed the Monthly Project Status Report and Variance Analysis reports.

Mr. Huston reviewed the February 2023 Departmental Reports, Ms. Cox reviewed the CIS section, and Mr. White reviewed the Power the Future section of the departmental reports and gave an update on the Power Supply Study Review.

There were no public comments on the Department Reports.

Trustee Eversmeyer moved, seconded by Trustee Bradford, to receive and place on file the February 2023 Utility Reports. All Trustees present voted aye. Motion carried.

Chairperson Fields recommended the meeting be closed to the public in accordance with Iowa Code Chapter 21.5(1)(i) to review the performance evaluations completed by the General Manager for the Directors and the performance evaluation completed by the Board of Trustees for the General Manager. Trustee Eversmeyer moved, seconded by Trustee Porter, the meeting be closed to the public in accordance with Iowa Code Chapter 21.5(1)(i) as requested in writing by the General Manager and Directors for the purpose of reviewing management performance. On roll call vote, Trustees Eversmeyer, Bradford, Porter, and Fields voted aye. Voting nay, none. Trustee McGinnis was absent. Motion carried.

The meeting was closed to the public at 8:30 p.m. All attendees left the meeting except for the General Manager and the Trustees.

At 9:00 p.m. Mr. Huston left the closed session.

At 9:10 p.m. the meeting was reconvened to open session.

The meeting of the Board of Trustees was adjourned at 9:10 p.m.

BOARD OF WATER, ELECTRIC, AND
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THE CITY OF MUSCATINE, IOWA

A handwritten signature in cursive script that reads "Kelly Miller". The signature is written in black ink and is positioned centrally below the board's name.

Kelly Miller
Board Secretary