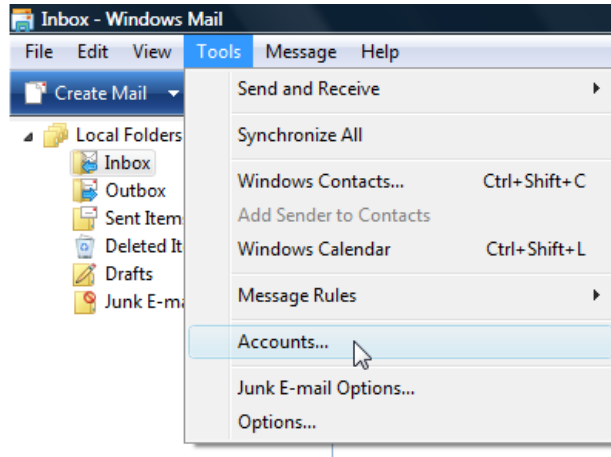
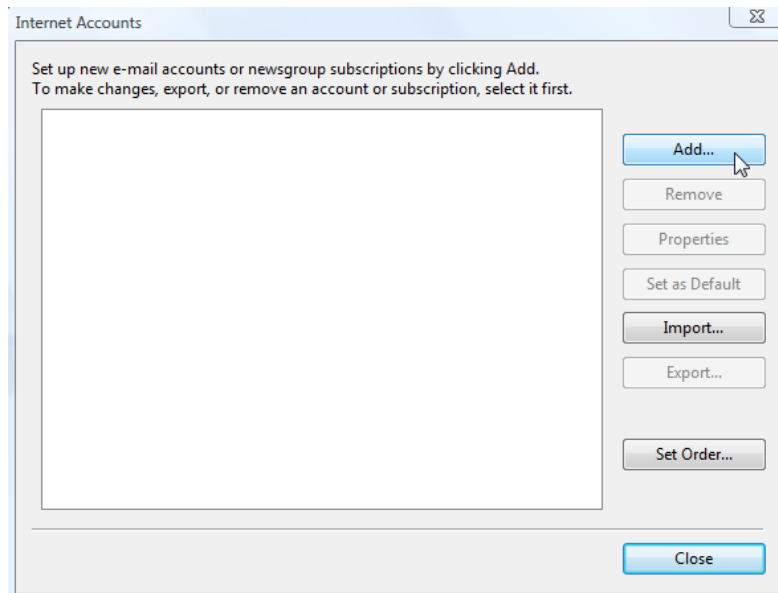


# Windows Mail IMAP Setup

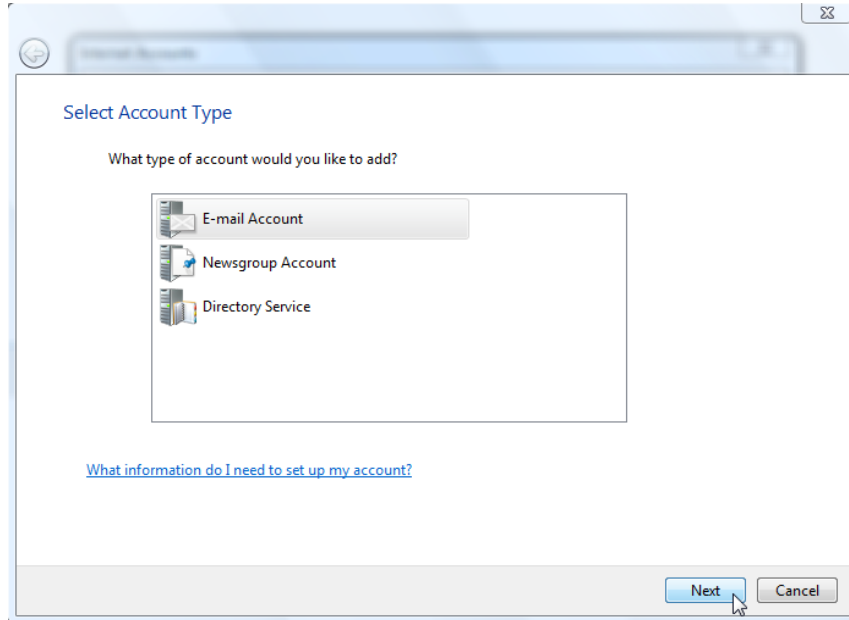
1. From the **Tools** menu, select **Accounts**.



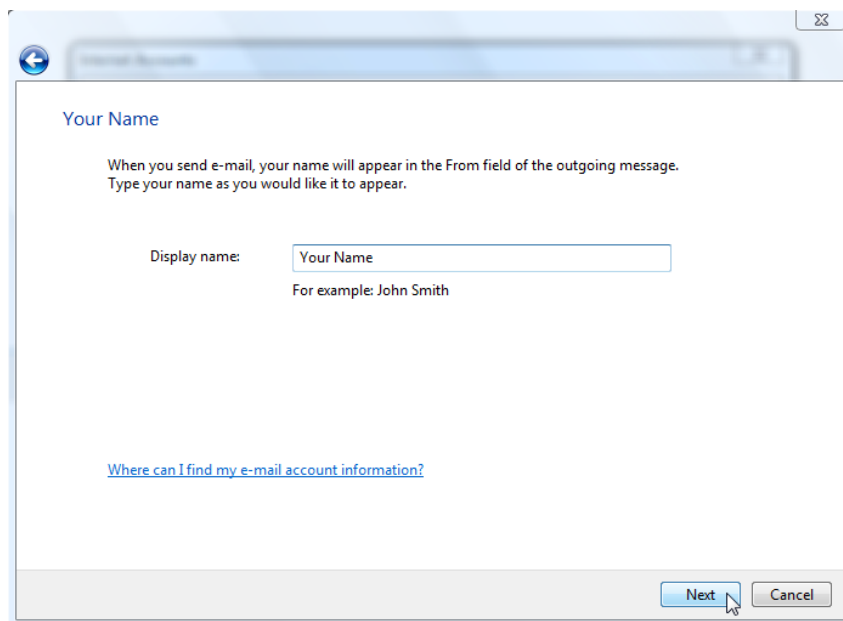
2. Click **Add...**



3. Highlight **E-mail Account** and click **Next**.



4. Enter **Display Name**. This can be your first and last name or whatever you want to choose, then click **Next**.



5. Enter your **E-mail address**, then click **Next**.

Internet E-mail Address

Your e-mail address is the address other people use to send e-mail messages to you.

E-mail address:

For example: someone@microsoft.com

[Where can I find my e-mail account information?](#)

Next Cancel

6. Enter Server Information as shown below:
  1. **Incoming e-mail server type:** IMAP
  2. **Incoming server:** mra.machlink.com
  3. **Outgoing server:** mail.machlink.com
  4. Place a checkmark beside **Outgoing server requires authentication**
  5. Click **Next**

Set up e-mail servers

Incoming e-mail server type:  
IMAP

Incoming mail (POP3 or IMAP) server:

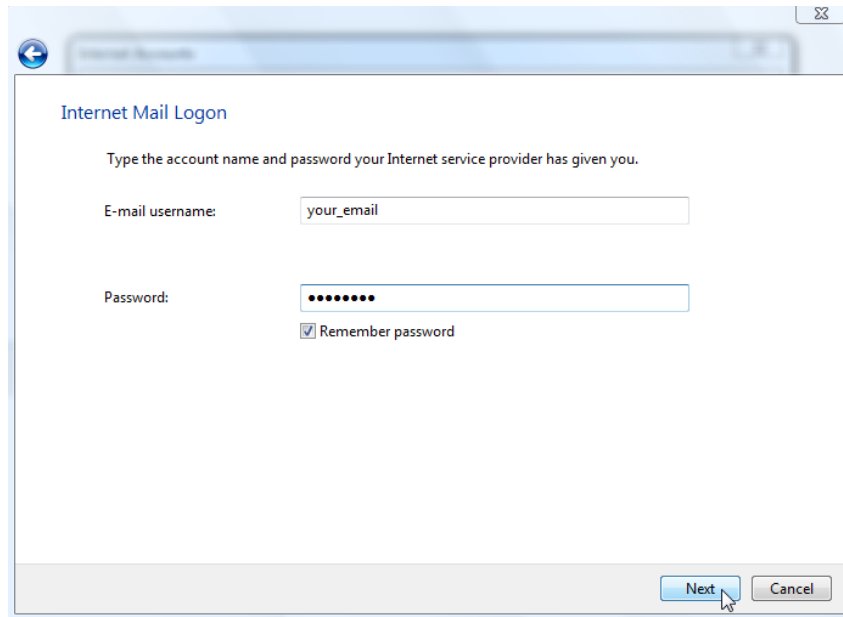
Outgoing e-mail server (SMTP) name:

Outgoing server requires authentication

[Where can I find my e-mail server information?](#)

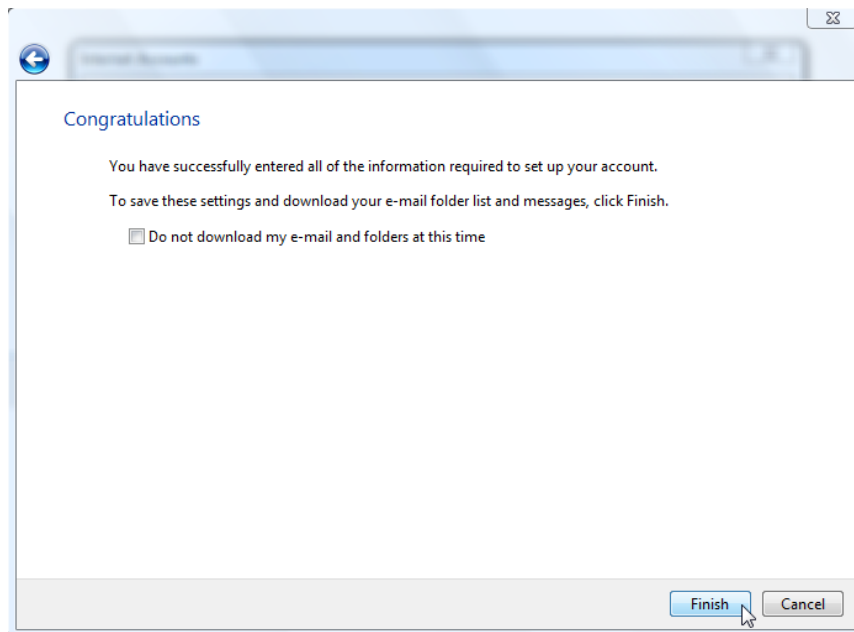
Next Cancel

7. Enter your **Password**, click **Next**.



The screenshot shows a dialog box titled "Internet Mail Logon". At the top, it says "Type the account name and password your Internet service provider has given you." Below this, there are two input fields: "E-mail username:" with the text "your\_email" and "Password:" with a masked password of seven dots. A checkbox labeled "Remember password" is checked. At the bottom right, there are two buttons: "Next" and "Cancel". A mouse cursor is pointing at the "Next" button.

8. Click **Finish**.



The screenshot shows a dialog box titled "Congratulations". It contains the text: "You have successfully entered all of the information required to set up your account. To save these settings and download your e-mail folder list and messages, click Finish." Below this text is a checkbox labeled "Do not download my e-mail and folders at this time" which is unchecked. At the bottom right, there are two buttons: "Finish" and "Cancel". A mouse cursor is pointing at the "Finish" button.

9. Click **Close** and you are finished.

